

PROCEDURES FOR UNACCEPTABLE BEHAVIOUR AT SPECIMEN HILL P.S.

Possible consequences of misdemeanours:


- Discussion following a warning.
- Requirement to complete a designated task.
- The child may be removed from the playground and attend the ALP for a stipulated period.
- Detention.
- Parent contact.
- Initiation of a contract.
- Internal suspension for on-going inappropriate behaviours.
- Suspension procedures if disruptive and/or dangerous behaviours continues.
- Transfer to another school setting e.g. another school, special school, Bendigo Teaching Unit.

CODE OF CONDUCT

We strive to provide a consistent and positive approach to behaviour that will foster a school climate where personal responsibility and self discipline are developed.

We are therefore committed to:


- Positive reinforcement to improve self esteem, academic excellence, leadership and citizenship - e.g. Excellence awards are presented at the Graduation ceremony for our grade six students each year. In addition, certificates of acknowledgement such as Citizenship, Star of the Week, reading, art and sports awards (etc) are presented at assembly each week.
- Acknowledging student achievements in the school newsletter and at school assemblies.
- Encouraging friendships and providing support for children new to the school (e.g. Buddy program).
- An active Peer Mediation program to encourage students to resolve their own disputes which require children to accept responsibility for their own actions, and to understand the consequences of their actions.
- Providing adequate supervision for students in the school grounds.
- Encouraging the children to understand and practise the school rules.
- Being consistent and fair in applying appropriate forms of punishment.
- Encouraging sharing, tolerance and compassion amongst all children.
- Enhancing and encouraging parent/teacher partnership.



Specimen Hill
PRIMARY SCHOOL

Important Information for students, parents and staff.

STUDENT CODE OF CONDUCT



NAMES OF CONTACTS:
Principal **Mr Doug Jones**
Assistant Principal/Welfare Coordinator
. **Mrs Di Craig**
Sub-School Managers:
3-6 Mrs Lorraine Campbell
Prep-2 Mr Julian Regan

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SCHOOL RULES

Early each year every class collaboratively establishes a set of classroom rules that are consistent with the whole school rules. Class rules are prominently displayed around the school and are reviewed in every class. A copy of the rules is sent home to be shared with parents.

There are six basic school rules:

1. Socially and unacceptable behaviour such as bullying and swearing shall not be tolerated.
2. Move and play safely.
3. Care for yourself, others and property.
4. Resolve problems calmly, sensibly and fairly.
5. Respect others through your speech, manners and actions.
6. Work as well as you can and allow others to do the same.

ASSOCIATED POLICIES & PROGRAMS

A range of practices, policies and programs have been established at Specimen Hill P.S. which relate to student management including:

- Buddy Program
- Anti-bullying
- Behaviour Management
- Dress/school uniform
- Drug Management
- Head Lice Management
- Students with Disabilities and Impairments
- Sunsmart
- Transition
- Peer Mediation
- Junior School Council
- Wellbeing Program

WHAT TO DO IF YOU FEEL THAT YOU ARE BEING HARASSED OR BULLIED

Things to remember when you **'NAME IT!'**

NAMING IT is about standing up for yourself in a SMART way.

1. **Tell the person to stop it, what they are doing and how you feel!**
Eg. 'Stop it, I don't like it when you call me a dork, it hurts my feelings and it makes me feel sad'.

STAY CALM

2. If the person does it again, **tell them to stop and tell them that you are going to NAME IT to a teacher or another adult.**
3. **'NAME IT' to the teacher or an adult.**
Let them know that it is important and tell them what you have already tried.

STAY CALM

If you are not listened to, find a trusted adult who will LISTEN to you.
If you are scared of the bully get an adult to support you and 'NAME IT' again.
Everyone is responsible for naming it.
Using Violence won't stop Violence.

Keep NAMING IT until it stops!

STUDENT CODE OF CONDUCT

Specimen Hill Primary School's Student Code of Conduct is based on the premise that:

- Students have the right to be safe, to work and play without interference and to be treated with respect.
- Parents have the right to expect their children will be educated in a secure environment where care, courtesy and respect for the rights of others will be recognised.
- Teachers have the right to expect that they will be able to teach in an atmosphere of order and co-operation.

Racial and Religious Tolerance:

This code acknowledges the Racial and Religious Tolerance Act 2001 which supports racial and religious tolerance and prohibits vilification on the ground of race or religion.

